Part C Indicator 9: Resolution Sessions

Essential Elements

| Element | Response |
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| Indicator Description | Percent of hearing requests that went to resolution sessions that were resolved through resolution session settlement agreements (applicable if Part B due process procedures under section 615 of the IDEA are adopted). (20 U.S.C. 1416(a)(3)(B) and 1442)  This indicator is not applicable to a State that has adopted Part C due process procedures under section 639 of the IDEA. |
| Measurementa | Percent = (3.1(a) divided by 3.1) times 100 |
| **Target Setting:** This is a results indicator. Describe the process your state uses to engage stakeholders and set targets.   * States are not required to establish a baseline or targets if the number of resolution sessions is less than 10. In a reporting period when the number of resolution sessions reaches 10 or greater, the state must develop a baseline and targets and report them in the corresponding SPP/APR. * States may express their targets in a range (e.g., 75-85%). | Click or tap here to enter text. |
| [EMAPS](https://osep.grads360.org/#program) Reporting Information: Describe log-in information, location of manual, etc. | Click or tap here to enter text. |
| Data Stewards: Provide titles and names, contact information, departments, and any notes on persons responsible for collections, validation, and submission. List all parties and their role in the process, e.g., Part C coordinator, Part C data manager, data analyst, program coordinator, provider. | Click or tap here to enter text. |
| Data Source Description: Provide a short description of the database or data system your state uses to process data for this indicator. Consider connecting to 618 data protocol for description of data. | Data collected under the 618 IDEA Part C Dispute Resolution Survey in E*MAPS*. |
| State Collection and Submission Schedule: Provide a list of dates necessary for the timely processing and submission of these data. Include when the data collection period opens, when data are due from the local early intervention (EI) programs, and when assigned staff pull the data after the collection closes. | Click or tap here to enter text. |

a Measurement: Part C SPP/APR Measurement Table FFY 2020–2025.

Processes

| Element | Response |
| --- | --- |
| Collection: Provide detailed information about the origin and collection of the data and names and titles of persons responsible. | Click or tap here to enter text. |
| Data Quality: Describe the data cleaning processes and any other processes your state uses to ensure high-quality data. If the data are not the same as your state’s 618 data, provide an explanation. | Click or tap here to enter text. |
| Data Analysis: Describe the process for data analysis. | Click or tap here to enter text. |
| Response to OSEP-Required Actions:Describe the procedures for reviewing Office of Special Education Programs (OSEP) feedback. Following the release of the OSEP determination, indicate who reviews OSEP feedback and how assigned staff make the plan to address concerns and create a response. | Click or tap here to enter text. |
| Internal Approval Process: Describe any internal approval processes, including who must sign off and timelines. | Click or tap here to enter text. |
| External Approval Process: Describe the State Interagency Coordinating Council (SICC) certification process, including dates and timelines. | Click or tap here to enter text. |
| Submission: Describe the process for entering the data and analyses into E*MAPS*. | Data are prepopulated in E*MAPS*. |
| Clarification: Describe the process your state uses to prepare a response to OSEP’s request for clarification. | Click or tap here to enter text. |
| Data Governance: Describe the process for reviewing potential or actual changes to the data collection system and/or processes. | Click or tap here to enter text. |
| Public Reporting: The state is not required to publicly report these data at the EI program level. | Click or tap here to enter text. |

a Data Analysis: Review data year to year, looking for patterns statewide and within local EI programs, outliers, whether targets are met or not met, and slippage.

b Clarification: OSEP generally sends clarification requests to states about 60 days post-submission.

Resources

Indicators 9/10

* E*MAPS* IDEA Part C Dispute Resolution User Guide  
  <https://www2.ed.gov/about/inits/ed/edfacts/index.html>
* [IDEA Part C Dispute Resolution Procedures](https://www2.ed.gov/policy/speced/guid/idea/memosdcltrs/qa-dispute-resolution-procedures-part-c.pdf) (OSEP, June 22, 2020)

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| **Acknowledgment**  This resource was adapted from the Part C IDEA Data Processes Toolkit designed by the IDEA Data Center (IDC). The current resource relied heavily on the contents of the IDC Part C IDEA Data Processes Toolkit. Additions and revisions to the toolkit were informed by the expertise and input of DaSy staff. | | |
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