


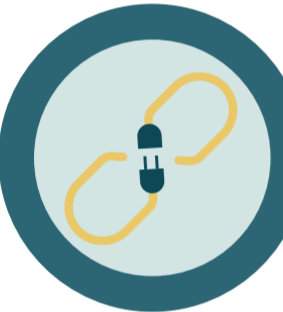




DATA LINKING STEPS BY PARTNERSHIP CONFIGURATION

		PARTNERSHIP CONFIGURATION		
		Single Program, Single Agency	Multiple Program, Single Agency	Multiple Program, Multiple Agency
	STEP 1: Check Data			
	Activities a. Check if data are available b. Confirm data quality	●	●	●
	STEP 2: Assess Partner Readiness			
	Activities a. Jointly consider data linking opportunity b. Formalize data linking use case	●	●	●
	STEP 3: Formalize Data Linking Partnership			
	Activities a. Develop data linking partnership management plan b. Develop data sharing agreement c. Implement partnership management plan and sharing agreement	○	◐	●
	STEP 4: Link Data			
	Activities a. Select record-matching approach b. Identify data elements c. Select data elements for use case d. Select data elements for matching e. Create matching algorithm f. Establish business rules g. Standardize data elements h. Match records i. Create joined data set and check data quality j. Certify joined data set	●	●	●
	●	●	●	
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	STEP 5: Analyze Data			
	Activities a. Develop analysis plan b. Conduct analyses	◐	●	●
	STEP 6: Sustain Data Linking			
	Activities a. Document process and suggest improvements	◐	●	●

ACTIVITY RECOMMENDATION KEY
 ● Required ◐ Recommended ○ Optional