Information compiled from OSEP TA call, December 12, 2017, and OSEP Breakout Session at OSEP Leadership Conference, July 2017

**Data Analysis**

* FFY data for the SiMR and progress toward target
* Any additional data (e.g. progress monitoring) the State collected to suggest progress toward the SiMR
* Description of the data sources, collection and analysis procedures

**Implementation, Analysis & Evaluation –Infrastructure Improvement Strategies**

* Narrative or graphic representation that describes the critical activities implemented and their relationship to the theory of action
* Summarize infrastructure improvement activities
* Relate short-term outcomes to one or more areas of a system framework
* Explain how strategies and outcomes support system change and are necessary for:
	+ Achievement of the SiMR
	+ Scale-up
	+ Sustainability

**Infrastructure Improvement Activities**

Progress implementing the SSIP helps to answer the question: What is descriptively and operationally different about your system at the end of the SSIP cycle?

* Not simply describing the activities that were implemented but relates them to the initial analysis
* It is reporting on benchmarks or other indicators of system change

Some strengths of the SSIPs included using performance measures or indicators as criteria to evaluate progress toward infrastructure improvements and explained how this improvement was necessary for either achieving the SiMR, scale-up across the state or sustainability of the work over time.

**From OSEP Report Outline:**

1. Data on Implementation and Outcomes
2. How the State monitored and measured outputs to assess the effectiveness of the implementation plan
3. How evaluation measures align with the theory of action
4. Data sources for each key measure
5. Description of baseline data for key measures
6. Data collection procedures and associated timelines
7. [If applicable] Sampling procedures
8. [If appropriate] Planned data comparisons
9. How data management and data analysis procedures allow for assessment of progress toward achieving intended improvements
10. How the State has demonstrated progress and made modifications to the SSIP as necessary
11. How the State has reviewed key data that provide evidence regarding progress toward achieving intended improvements to infrastructure and the SiMR
12. Evidence of change to baseline data for key measures
13. How data support changes that have been made to implementation and improvement strategies
14. How data are informing next steps in the SSIP implementation
15. How data support planned modifications to intended outcomes (including the SIMR)—rationale or justification for the changes or how data support that the SSIP is on the right path
16. Data Quality Issues
17. Data limitations that affected reports of progress in implementing the SSIP and achieving the SIMR due to quality of the evaluation data
18. Concern or limitations related to the quality or quantity of the data used to report progress or results
19. Implications for assessing progress or results
20. Plans for improving data quality